



MARNEE'S

COOKIES

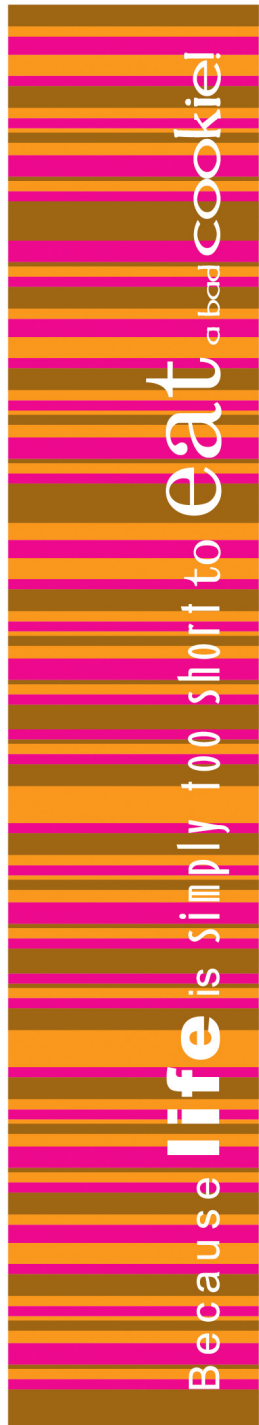
23 Elm Street, Bath, ME 04530

Talk 207-443-3401

Fax 207-442-0926

Email cookies@marnees.com

Surf www.marnees.com



Cookie Dough-nation Requests

To request a donation for your non-profit organization's upcoming event, please use submit your request in writing according to the following guidelines.

Donation Request Procedures

1. Please mail or fax a one-page typewritten request on your organization's letterhead.
2. All requests should be received a minimum of six (6) weeks prior to the date of the event. Requests will be considered up to six (6) months in advance of the event.
3. One letter per event, please. If you have additional events planned, please submit a separate letter for each request. Letters with more than one event included will only be considered for one donation.
4. The request must include the following:
 - Your name and contact information
 - Name and a brief description of your organization and the event
 - Date and time of your event
 - Number of people expected to attend the event
 - Specific donation you are requesting
 - A copy of your organization's IRS tax-exempt letter (for non-profit organizations only)

Items Considered for a Donation May Include

Cookie Dough-nations — Please specify the type of cookie product you are requesting - cookie box, cookie platter, cookie basket, or cookies tin. Marnee's Cookies does not allow our cookies products to be resold for any reason including fundraisers. Leftover cookies are donated to local foodbanks and shelters on a weekly basis and therefore cannot be donated for one-time events.

Where to Send Donation Requests

Donation requests can be mailed to:

Marnee's Cookies
Attn: Donations Department
23 Elm Street
Bath, ME 04530

If you prefer, you can fax your donation request to the attention of our Dough-nations Department at 207.442.0926.

Responses

We do our best to mail response letters within two weeks of receiving the request. Responses will be mailed to the address indicated on the letterhead only (if you prefer that a response be mailed directly to you, please list your personal mailing address underneath your signature). It is not necessary to follow up with a phone call. If you have not received a written response within two weeks, please re-fax a copy of your request with the original date circled. All responses are final, including dates, times, locations and items. If the date of your event changes, you will need to resubmit your written request with the new date and time included. We cannot guarantee a donation due to date change. Most importantly, please understand that we receive hundreds of donation requests each week. We do our best to fulfill each request, but unfortunately, we may not be able to fulfill every request.



**MARNEE'S
COOKIES**

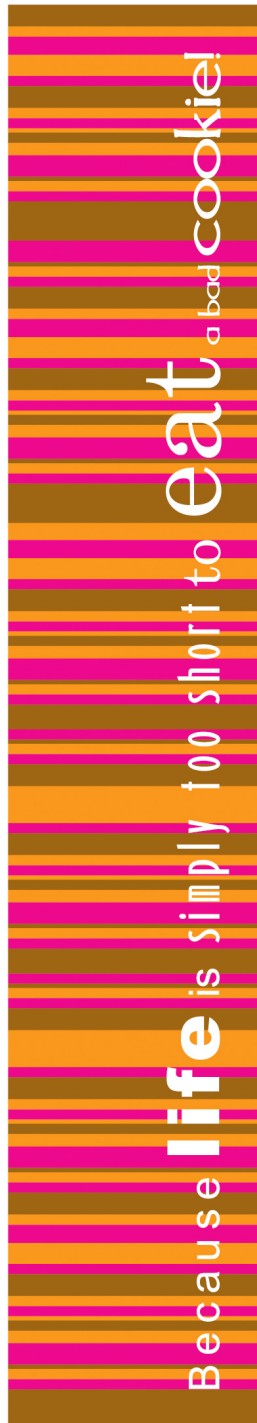
23 Elm Street, Bath, ME 04530

Talk 207-443-3401

Fax 207-442-0926

Email cookies@marnees.com

Surf www.marnees.com



Donation Request Form

Please complete the form below to request a donation from Marnee's Cookies. Fields marked with an * are required.

1. Tell Us about Yourself and Your Organization

First Name *

Last Name *

Email Address *

Daytime Phone *

Organization Name *

Organization Type *

Your Relationship to the Organization
(member, teacher, etc.) *

Address *

City *

State *

Zip Code *

Website Address *

Note: Marnee's Cookies will provide you with a web banner for your website with a link to www.marnees.com

2. Tell Us about Your Event and Donation Request

Name of event *

Date of event *

Time of event *

Event Type *



MARNEE'S

COOKIES

23 Elm Street, Bath, ME 04530

Talk 207-443-3401

Fax 207-442-0926

Email cookies@marnees.com

Surf www.marnees.com



Event description *

Number of people attending *

Donation requested *

- Cookie box
- Cookie platter
- Cookie basket
- Cookie tin

What date/time does the donation need to be picked up?

3. Review and Send

Review your entries and send your donation request to Marnee's Cookies.